



PRIVATE TEAM EVENTS

General Terms and Conditions

Private Team Event Bookings - Paint It Easy GmbH

Version: 10 August 2026

These General Terms and Conditions apply to private team event bookings organised by Paint It Easy GmbH.

By accepting an offer and confirming an event booking, the client agrees to these terms and conditions.

1. Booking and Confirmation

An event booking is considered confirmed as soon as the client has accepted the offer in writing.

For events with a total value of more than CHF 5,000, a 30% deposit is required to secure the booking.

Deposit invoices are issued via Bexio and are payable within 10 days.

For events below this amount, written confirmation from the client is sufficient to secure the booking.

2. Payments and Final Invoice

The accepted offer represents the minimum event cost.

Additional charges may apply for:

- additional participants
- extended event duration
- catering or beverage consumption
- additional services requested during the event

These adjustments will be reflected in the final invoice, which will be issued after the event via Bexio.

Payment terms: Unless otherwise agreed in writing, invoices for B2B events are payable either on the day of the event or within 30 days from the event date.

3. Cancellation and Rescheduling

Once an offer has been accepted and the event date has been reserved, the following cancellation terms apply:

- More than 14 days before the event: full refund of any deposit paid.
- Between 14 and 7 days before the event: 50% of the agreed event costs will be charged.
- Less than 7 days before the event: 100% of the agreed event costs will be charged.

Where possible, both parties may agree to reschedule the event, subject to availability.

4. Event Adjustments

All event details must be finalised no later than 7 days before the event date.

Up to this point, the following details may be adjusted:

- number of participants ($\pm 20\%$)
- catering options
- start time (± 1 hour, subject to availability)
- other event details

After this deadline, no structural changes can be made.

If the number of participants decreases after this deadline, the originally confirmed number of participants will be charged.

Additional participants will be reflected accordingly in the final invoice.

5. Event Duration and Additional Services

The event duration and included services are based on the accepted offer.

Additional time, services or consumption during the event may result in extra charges and will be reflected in the final invoice.

6. Venue

Events may take place either

- at a Paint It Easy studio, or
- at an external venue or at the client's premises.

For events held outside our studios, additional transport, setup and logistics costs may apply, as specified in the offer.

The client is responsible for ensuring that an external venue provides sufficient space and suitable furniture, unless otherwise agreed.

7. Collection and Storage of Artwork

For painting events, artworks may be stored at the studio for up to 7 days after the event.

For ceramic events, participants will be informed once their pieces have been fired and are ready for collection, usually within 2-4 weeks.

Collection must take place within two weeks of notification.

Shipping can be arranged upon request; additional costs may apply.



8. Conduct and Safety

Participants are expected to behave respectfully throughout the event.

Paint It Easy GmbH reserves the right to exclude participants from the event without a refund in the event of disruptive or inappropriate behaviour.

Participants are required to follow basic safety instructions.

9. Photography and Media

Paint It Easy GmbH may take photographs during the event for documentation and marketing purposes.

Participants who do not wish to be photographed must inform us before the event begins.

For corporate events, photographs or videos will only be published for marketing or social media purposes with the client's prior consent.

10. Liability

Paint It Easy GmbH is not liable for damage, injuries or accidents occurring during the event unless they were caused by demonstrable negligence.

Participants are responsible for their personal belongings. Paint It Easy GmbH accepts no liability for lost or stolen items.

11. Changes to the Terms and Conditions

Paint It Easy GmbH reserves the right to amend these General Terms and Conditions as necessary.

The terms and conditions valid at the time the booking is confirmed shall apply.

Paint It Easy GmbH | General Terms and Conditions for Private Team Events